

Seeking a business (short stay) visa?

Before Lodging an application

- Please ensure that you have completed every question on all three forms and attached all support documents.

Requirements – for all applicants

- Completed **application form 456**
- Completed **Family Composition Sheet**
- Completed **Supplementary Form**
- Application fee payable by bank cheque or cash (**fee FJD\$132**)
- **Passport**
- **1 current passport photo**
- Letter from employer supporting travel

Extra requirements – for first time business travelers or if you haven't applied in the last 5 years

- **Birth certificate** (certified copy)
- **Evidence of funds** in the form of a bank statement or passbook, showing account balance over a period of at least 3 months.
- If self-employed, certified copy of **business registration certificate**
- If student – letter from education provider (school/university)
- Invitation letter or conference details/registration

Extra requirement – if you are over 69 years

- 1 extra passport photo as medicals will be required.

To authorise another person to act on your behalf

- complete **Form 956**. The authorized person will need to provide photographic identification when making collections.

Forms are available:

- www.fiji.embassy.gov.au ; or
- from the security guard at the Reservoir Rd gate 8.30-11.30am